

**Canadian Acoustical Association
Minutes of the Annual General Business Meeting
02 October 2001**

Alliston, Ontario

Present: 37 voting members of the Association

Meeting called to order at 1:04 p.m.

Minutes of the 28 September 2000 Annual General Meeting were approved as written in the December 2000 issue of Canadian Acoustics. (Moved by A. Behar, seconded by S. Abel, carried).

President's Report

J. Bradley reported that Industry Canada approved the proposed by-law changes effective 01 October 2000. In general, the affairs of the Association are good but not ideal. Although membership is up significantly, revenues from investments are down due to low interest rates on term instruments. More detail will be given in the subsequent reports.

Secretary's Report

T. Nightingale was very pleased to report that there was a significant increase in membership which can be primarily attributed to the new members gained at the Sherbrooke Conference. The total of all paying categories is 391.

One month of FY01/02 (01 Sept. through 31 Aug.) has passed and other than routine membership and database management there have been no significant activities.

The Secretarial operating cost for FY00/01 was \$1236, which is comparable to previous years despite including a \$110 charge to register the CAA domain name and a redirect. The costs were itemized in an attachment presented to the Board.

The Secretary announced that he would not be seeking re-election.

There is approximately \$160 dollars in the Secretarial Account. These funds will be transferred to the new Secretary and the account closed.

(Acceptance of the Secretary's report was moved by M. Cheesman, seconded by H. Forester, carried).

Treasurer's Report

The Treasurer reported that \$25k had been transferred from the operating account to the capital account as requested by the Board so that a higher yield could be achieved. Interest rates are very low and many term instruments are up for re-investment. Revenues from investments will be down over previous years. The SPIF donation and the surplus from the Sherbrooke Conference were significant sources of income in FY00/01 but similar events could not be expected in the future. Actual expenses for FY00/01 followed the budget presented at the last Board and Annual General Meeting.

In FY01/02 an operating shortfall is expected due to lower return on investments and increased journal costs.

After lengthy discussion of the amount of additional revenue needed to avoid a deficit situation the Treasurer moved, "A modest increase in the membership and subscription fees should be implemented as well as an increase in sustaining subscriptions and advertising. The following increases would be effective immediately: Membership increased from \$50 to \$55, Student Membership increased from \$10 to \$15, Direct and Indirect Subscriptions increased from \$50 to \$55, Sustaining subscriptions increased from \$150 to \$250 with a hotlink from the CAA website to that of the subscriber, full page advertisements would increase from \$200 to \$250 per page per issue prorated on size." The motion was seconded by M. Cheesman, and approved by all.

(Acceptance of the Treasurer's report was moved by D. Stredulinsky, seconded by R. Ramakrishnan, carried).

Editor's Report

R. Ramakrishnan reported on plans to increase the frequency of Canadian Acoustics from four to six times a year. While the number of papers and articles might support publishing the journal six times a year, revenue from membership and subscriptions, (even given the proposed increase) would be insufficient unless there was a substantial increase in advertising revenue. Several options were discussed to reduce publication costs these included limiting the number of pages in an issue, publishing the journal in electronic format such as pdf and mailing CD-ROMS to members or in a web-based format accessible only to our members. Increasing revenue from the journal focussed on selling more advertisements and the need for a person dedicated to this task. Volunteers are sought.

The discussion on journal format continued and an informal poll was taken to assess the desire of the membership, 11 persons favoured printed format, 9 persons preferred the CD format, while 7 preferred a web-based electronic format. There is no intention to change the format of Canadian Acoustics at the present time.

(Acceptance of the Editor's report was moved by S. Abel, seconded by, D.Giusti carried).

Award Coordinator's Report

It was reported that all awards would be given this year. The recipients will be announced at the luncheon of the final day of the Conference. [For a listing of the recipients please see the minutes of the 200 September 30 Board of Director's Meeting listed in this issue].

Past and Future Conferences

2000 Sherbrooke: Alain Berry and Nouredine Atalla were congratulated on the very successful conference that realized a surplus of \$13k.

2001 Toronto: D. Giusti thanked the local Committee as well as Ramani Ramakrishnan for his work in publishing the summary papers in the Journal.

2002 Charlottetown: A. Cohen announced the conference will be held 8-10 October. Organization is well underway with the venue booked and the Committee meeting in

Halifax next week. The first call for papers will appear in the December issue of Canadian Acoustics.

2003 Western Canada: J. Bradley announced that the conference would likely be held in Edmonton.

CAA Website

D. Stredulinsky reported that the new website at www.caa-aca.ca has been operational for some time. There was some general discussion regarding what material and information should/could be placed at the site. Suggested items included announcements for jobs, students wanted, Ph.D. and M.Sc. thesis topics, and general items of interest. H. Forester suggested a listing of noise by-laws for each province and/or municipality and was invited to form a committee to collect and forward noise by-laws to the webmaster.

Nominations

C. Sherry announced that by reason of term limitation or resignation the following positions will need to be filled: Director (D. Whicker), Director (D. DeGagne) and Secretary (T. Nightingale). On behalf of the Nominating Committee, C. Sherry moved that Corjan Buma be elected as Director, Megan Hodge be elected as Director and D. Quirt be elected as Secretary. There were no nominations from the floor. A. Behar seconded the motion and all were in favour. The three were elected by acclamation.

Other Business

R. Ramakrishnan thanked T. Nightingale for his work as Secretary for the past five years.

Adjournment

D. Giusti moved to adjourn the meeting, seconded by M. Cheesman, carried. Meeting adjourned at 2:00 p.m.