

## **Canadian Acoustical Association**

### **Minutes of Annual General Meeting**

Niagara-on-the-Lake, Ontario  
15 October 2009

#### **Call to Order**

President Christian Giguère called the meeting to order at 6:33 p.m. with 30 members present. (Attendance swelled to 37 during the meeting)

Minutes of the previous Annual General Meeting on 07 October 2008 in Vancouver were approved as printed in the December 2008 issue of *Canadian Acoustics*. (*Moved by R. Peppin, second T. Kelsall, carried*)

#### **President's Report**

Christian Giguère briefly summarized his report to the Board meeting on 13 October. He emphasized that the society has stable membership and is maintaining a balanced budget, and he thanked all those who have made contributions to our activities. The key business of the coming year is shifting our operations to a new web-based system to facilitate routine membership and financial transactions.

#### **Secretary's Report**

David Quirt gave an overview of membership and operational activity.

- The total of 318 paid renewals and new memberships is identical to last year, but we had the usual bump due to variation in non-member registrations at the conference - this year a decrease of 33 to 374 total.
- An itemized account of the administrative budget of \$1175 (mainly mailing expenses) was presented to the Board of Directors.
- Preliminary steps have been taken towards shifting the membership database and renewal process to an online system, and promoting a shift towards more email and online transactions, to handle routine processes with less volunteer effort.

#### **Treasurer's Report**

In the absence of the Treasurer, Dalila Giusti, Christian Giguère presented an overview of her written report to the Board on CAA finances. CAA is in good financial shape, with total assets of \$286,655 at fiscal year-end (before audit). Total assets rose marginally, and interest on our capital investments will cover all prize awards.

In 2010, a budget deficit is predicted due to increased website and service costs as we implement online payment. Therefore the Treasurer proposed for 2010: a \$5 increase in fees for Students (to \$35), a \$10 increase for Members and Subscribers (to \$80), and \$50 increase for Sustaining Subscribers (to \$350). (*Acceptance of proposed fee structure moved by Rich Peppin, second Stan Dosso, carried.*)

A change of financial year-end to 30 June is proposed, to enable presentation of an audited report at the AGM. This has been advertised, following our standard procedure for bylaw changes. (*Change of financial year-end to 30 June moved by Rich Peppin, second Stan Dosso, carried.*)

(*Acceptance of Treasurer's report moved by R. Ramakrishnan, second Frank Russo, carried.*)

#### **Editor's Report**

Ramani Ramakrishnan gave the Editor's report. *Canadian Acoustics* production has proceeded smoothly throughout the year. There has been no progress on a proposed collaboration with university publishers to establish online publication of *Canadian Acoustics*.

#### **Award Coordinator's Report**

Frank Russo acknowledged the continuing hard work by award coordinators, and reported that this year CAA is awarding all prizes, including the Shaw Postdoctoral Prize. In addition, we have sponsors for the three student paper awards for presentations at the conference. (For names of award recipients, see the separate announcement in this issue.)

One minor change in the prizes has been authorized by the Board: the Directors' Award for best article by a professional in *Canadian Acoustics* will not be restricted to Members; conditions for the corresponding student award are unchanged.

## **Past and Future Meetings**

Reports were presented on the past, present and future annual meetings:

2008 (Vancouver): Murray Hodgson submitted a final report. The conference yielded a small profit, and the final balance of \$3800 was transferred to CAA.

2009 (Niagara-on-the-Lake): Conference Chair, Ramani Ramakrishnan, reported the meeting at the Pillar and Post Inn (October 14-16) was proceeding well, with a full schedule of 125 papers and a larger-than expected exhibition.

2010 (Victoria): Stan Dosso announced that the conference will be at Laurel Point Inn, beside the harbour in Victoria, on 13-15 October 2010. The team includes Stan Dosso (Chair), Roberto Racca (Technical Chair), and Clair Wakefield. See the announcements on the website and in *Canadian Acoustics* for details.

Subsequent meetings: Proposed site for the annual conference in 2011 is Québec; this is still tentative, but a team is coming together.

## **CAA Website**

Christian Giguère reported that Sean Pecknold has agreed to serve as Webmaster. Some effort is needed to upgrade parts of the site, but basic updates are being implemented rapidly.

## **Nominations and Election**

CAA corporate bylaws require that we elect the Executive and Directors each year. The Past President, Stan Dosso, presented nominations and managed the election process.

This year, Dave Quirt chose not to seek re-election after 8 years as Executive Secretary, and one Director completed his term on the Board - Vijay Parsa. Stan expressed thanks for

the contributions by the outgoing Director and for David's years as Secretary. There was enthusiastic applause.

For the election process, Stan read the name(s) of the nominees, and then asked if there were other nominees from the floor.

- First, he presented names of proposed continuing Directors (Rich Peppin, Roberto Racca, Tim Kelsall, Clair Wakefield, Frank Russo, Sean Pecknold, and Jérémie Voix) and his nomination for a new Director (Hugues Nelisse).
- Then, he presented nominees for executive positions (Christian Giguère for President, Dalila Giusti for Treasurer, Ramani Ramakrishnan for Editor, Brad Gover for Executive Secretary)

In each case, there were no other nominations from the floor, so these nominees were declared elected by acclamation.

## **Other Business**

Tim Kelsall presented a brief report about the expected demise of CSA Committee Z107 "Acoustics and Noise Control" and the Board's decision to assume some discontinued CSA activities under the auspices of CAA.

## **Adjournment**

Adjournment was proposed by Stan Dosso and seconded by Ramani Ramakrishnan. Carried. Meeting adjourned at 7:25 p.m.